

Peebles Cycling Club **Minutes of Committee Meeting**

Wednesday 10 April 2019

Tontine Hotel, Peebles

Present: Chris Gilfillan (Chair), John Miroslaw, Mike Wilcox, Amy Ferry, Kevin Chalmers, Matt Smith, Alan Gray, Iain Grant, Miranda Balfour

1. **Apologies:** David Winton, Roy Richardson, Katy Carrick-Anderson and Pete Johnson
2. **Minutes of the 30/1/19 meeting** - These were agreed as a true record of the meeting.
Signed by Chris Gilfillan.
3. **Matters arising:**
 - 3.1. **Inventory of club equipment** – We still do not have an up-to-date inventory of all the club equipment. Tom Arnott has put out a list of items he has found out about. Elisa Smith and Bill Brown have volunteered to list all the PCC kit that is in the container at the farm. No progress to date. **Action: John**
 - 3.2. **Request for Track DSU funding** – Lucy Grant has completed her Track DSU coach training. Lucy is now on the BC track squad and based in Manchester. As part of her remit on the squad she is committed to provide training for others and so she has agreed to run track sessions for PCC; now she has backing from BC it will be much easier to get track time. Preference will be given to riders with no track experience.
Action: Iain/John
 - 3.3. **The time trial calendar** has been published and invites sent to Gala CC and Hawick for them to ride our events. The exclusivity between BC and CTT events means that riders need to be members of each of the respective organisations to ride their events.
 - 3.4. **Lochgelly circuit hire & velodrome hire** – Amy and Katy submitted a funding application under the “Go Ride development funding” outcome of “Developing Talented Athletes”. We asked for the full £1000 to help fund a track session and hire of Lochgelly. We have not yet had a reply.
4. **Chairman’s report** – The committee congratulates Lucy on her gaining a place on the BC track squad. We recognise that the demands for promoting events of any sort have increased and we need to make sure that we do a good job and do not leave the club (& ourselves) open to any problems.
5. **Secretary report/correspondence**
 - 5.1. Club clothing. Alison Caw reported that junior clothing from last Impsport order has been undersized. It was noted that Saddledrunk now offer junior sizes and it was felt that their quality was better than Impsport.
Post meeting: Alison reported that Impsport acknowledged that there had been problems and that they could supply sizing samples of most of their garments. We need to ensure that both suppliers have the correct design.
The inclusion of the Alpine Bikes logo was questioned regarding whether PCC gained anything from having it on the clothing. The benefits needs to be clarified. **Action Iain.**
 - 5.2. Chris Bryant reported on the Scottish Borders Cycling Development Group Meeting of 26/2/19. Report to be circulated. **Action John**
 - 5.3. Katy reported that the next coffee & cakes at the Peel is due to be on 27 April.
6. **Treasurer’s Report** – It was noted that we currently have 175 members for 2019. The purchase of 3 jackets for time trial marshals, 6 cones for marking out areas, renewal of the Time Trial Timing software license and provision of a float for the Road Race was agreed.
7. **Welfare officer report** – David had circulated his report by email to the committee. John and Mike agreed to update David’s list of leaders and helpers needing to renew their “safeguarding” clearance. **Action Mike & John**
David reminded us that we need to make sure we operate our policy for under 18s participation. He will send out an email to all members letting them know that it is what we will use. **Action David**

8. **Dates of next meetings:-** it was agreed that the next meetings would be on June 5th, July 17th, August 28th
9. **Head coach report** – Matt Smith reported on the performance of PCC rides at the “Scottish Youth Tour of Scotland” race. Elena and Christina McGorum finished respectable 5th and 9th with Emily Carrick-Anderson finishing 7th for the Scottish riders. Callum Thornley and Corran Carrick-Anderson were placed 3rd and 5th Scot respectively. They both rode a very astute tactical race.
10. **Tour of Tweeddale** – no update was provided. Assumed that all was progressing to plan.
11. **Peebles CC Road Race** – Alan reported that the event was oversubscribed and he would be selecting the field shortly. Event HQ is the village hall at Broughton. The recent change to BC regulations requiring a First Responder has increased the cost of running the event. St. Andrew’s Timber & Building Supplies and Forsyth’s have kindly provided sponsorship.
Action: Alan
12. **2019 Club Charity** It was agreed to adopt the charity “Cardiac Risk in the Young” particularly in the view of the tragedy of Ben Forsyth who died of a cardiac arrest last year at the age of 20.
13. **West Lothian Cycle Circuit.** – It was agreed that a pledge of £750 would be given.
Action: Mike
14. **Race Secretary’s Report** – The beginners TT was held in conjunction with the Home Run.
15. **The minutes of the committee meeting of 20/2/19 and the 2017 AGM.** These were agreed as true records of the meetings and were signed by Chris.
16. **Go Ride Accreditation:** - Chris has completed the forms and submitted them.
Feedback is awaited. **Action: Chris**
17. **Go Ride Conference:** - Chris and Matt attended for PCC. An important aspect coming from the conference was the consideration of the club’s legal structure. It was suggested that it would be appropriate to adopt a SCIO structure. Post meeting:- (SCIO. The Scottish Charitable Incorporated Organisation is a legal form unique to Scottish charities and is able to enter into contracts, employ staff, incur debts, own property, sue and be sued. It also provides a high degree of protection against liability). More information about this is needed. **Action: Chris**
The importance of “Mental toughness/resilience” was highlighted at the conference as was the importance of safeguarding. The safeguarding pack needs to be passed to Amy and David. **Action: Chris**
A reminder of the importance of having insurance should be given to the members. **Action: John**
Details of the insurance policy taken out by Mike & Tom last year needs to be saved.
Action: Mike & John
18. **BC “Free” membership for club officials** – In previous years BC have provided free membership for club officials. This needs to be chased up for this year. **Action: John**
19. **Web site** action will start on this as soon as the Road Race has been completed. **Action: Alan**
20. **Kids Club** – Iain is proposing the have a new cohort of 10 riders this summer and a further group of 11 in the autumn. This is conditional on the new leaders being in place. **Action: Iain**
21. **Date of next meeting** 5th June, Tontine Hotel, 7:00 for 7:15 start.

